



Date _____

COMMERCIAL ACCOUNT REQUIREMENTS

One of the following items are needed:

- Assume Name Certificate (from Priest Dr)
- Articles of Incorporation
- Certificate of Partnership
- Proof of Ownership

All of the following items are needed:

- Proof of Tax ID or Social Security Number
- Certificate of Occupancy (from City Hall)
- Photo ID
- Lease or Deed to the property

If you are not the owner, a letter stating that you have authority to open the account written on company letterhead

Complete the following information:

Business Name _____

Sole Proprietorship Partnership Corporation Other _____

Authorized Agent(s) _____

Services Requested Water Irrigation Waste Water Solid Waste

Date Service Requested _____

Mailing Address _____

Phone _____ Fax _____ Cell Phone/Other _____

Drivers License Number _____ State _____ Date of Birth _____

Social Security Number/Tax ID _____

The disclosure of social security number is mandatory, by authority of Ordinance No. 99-10, to be used for the purpose of fraud prevention and collection.

Your water will be turned on according to the service date and time you have indicated above. Please verify this date and time. It is recommended that you be there to make sure that no water damage occurs. I understand that there will be a charge for an additional service call if the meter cannot be left on because there is no one at home.

I hereby release the City of Killeen from any responsibility due to water damage or broken line as a result of the water being turned on.

Date

Signature